NC DHHS DMH/DD/SAS

Reviewer:

				ı		Full				
Description	Conditional Endorsement					Endorsement				
200011011	Evidence of		NOT			Evidence of		NOT		
nhanced-Personal Care Services		MET	_	N/A			MET		N/A	Comments
	- Compilation			14,71		Compilation			14,71	
**1) Must be delivered by practitioners employed by an organization that meets the standards established by the Division of MHDDSAS or LME approved/endorsed by DHHS. These standards set for the administrative, financial, clinical, quality improvement, and information services infrastructure	Provider application with all required supporting documentation as required in:					Provider application with all required supporting documentation as required in;				
	provider application; program description Policy and					Provider application; program description Policy and				
**The Organization must be established as a legally recognized entity in NC.	Procedure Manual					Procedure Manual				
<u> </u>										
Worker must meet the following requirements:										
paraprofessional in 10A NCAC27G.0100-0200.	Program description; Personnel Manual; job descriptions					Personnel files; supervision plans or other documentation that staff minimum requirements and supervision requirements are met				
	practitioners employed by an organization that meets the standards established by the Division of MHDDSAS or LME approved/endorsed by DHHS. These standards set for the administrative, financial, clinical, quality improvement, and information services infrastructure necessary to provider services. 2) Provider organization must demonstrate they meet these standards by being endorsed by the LME. **The Organization must be established as a legally recognized entity in NC. Staffing Requirements Worker must meet the following requirements: Must meet requirements for paraprofessional in 10A NCAC27G.0100-0200.	Provider Requirements **1) Must be delivered by practitioners employed by an organization that meets the standards established by the Division of MHDDSAS or LME approved/endorsed by DHHS. 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	met as identified by the	description;	supervision plans		
	individuals person-centered team	Personnel	or other		
	and documented in the plan of	Manual; job	documentation that		
	care.	descriptions	staff minimum		
			requirements and		
			supervision		
			requirements are		
			met; documentation		
			that client specific		
			training has been		
			provided as		
			identified in the		
			Plan of Care. Copy		
			of Plan of Care.		
С	A criminal record check.	Program	Personnel files;		
	A GIIIIII II I ECOIU GIECK.	description;	supervision plans		
		Personnel	or other		
			documentation that		
		Manual; job	l I		
		descriptions	staff minimum		
			requirements and		
			supervision		
			requirements are		
			met; copy of		
			criminal record		
			check.		
d		Program	Personnel files;		
	accordance with 10A NCAC	description;	supervision plans		
	27G.0200.	Personnel	or other		
		Manual; job	documentation that		
		descriptions	staff minimum		
			requirements and		
			supervision		
			requirements are		
			met' copy of		
			healthcare registry		
			check.		
е	Driving record must be checked if	Program	Personnel files;		
	providing transportation.	description;	supervision plans		
		Personnel	or other		
		Manual; job	documentation that		
		descriptions	staff minimum		
			requirements and		
			requirements and		

			supervision		
			requirements are		
			met; copy of driving		
			record check.		
f	Staff providing enhanced	Program	Personnel files;		
	personal care have additional	description;	supervision plans		
	training/instruction specific to the	Personnel	or other		
	medical and/or behavioral needs	Manual; job	documentation that		
	of the consumer.	descriptions	staff minimum		
	of the consumer.	descriptions	requirements and		
			supervision; Plan of		
			Care with specific		
			training outlined		
			requirements are		
			met;		
			documentation that		
			additional training		
			specific to the		
			medical and/or		
			behavioral needs of		
			the consumer has		
			been provided as		
			identified in the		
			Plan of Care. Copy		
			of Plan of Care.		
g	Additional training requirements	Program	Personnel files;		
"	for direct care staff providing the	description;	supervision plans		
	service must be documented in	Personnel	or other		
	the Plan of Care.	Manual; job	documentation that		
		descriptions	staff minimum		
			requirements and		
			supervision		
			requirements are		
			met;		
			documentation that		
			additional training		
			specific to the		
			medical and/or		
			behavioral needs of		
			the consumer has		
			been provided as		
			identified in the		

			Plan of Care. Copy		
Ļ			of Plan of Care.		
3	Service Type/Setting				
а	Enhances personal care is intended for individuals receiving waiver funding who have intense medical or behavioral needs.	Program description; policies and procedures.	Program description, policies and procedures manual, Plan of Care, service notes documenting implementation of appropriate programming.		
4	Program Clinical/Requirements				
а	Supports and engaging consumer participation is non-habilitative and describes the flexibility of activities that may encourage the person to maintain skills gained during active treatment and/or habilitation while also providing supervision for independent activities of the consumer.	Program description; policies and procedures.	Program description, Plan of Care, service notes documenting implementation of appropriate programming.		
b	When specified in the Plan of Care this service may include assistance with preparation of meals, but does not include the cost of meals themselves, housekeeping chores such as bed making, dusting and vacuuming, which are incidental to the care furnished, or which are essential to the health and welfare of the individual, rather than the individual's family.	Program description; policies and procedures.	Program description, Plan of Care, service notes documenting implementation of appropriate programming.		
c	Enhanced Personal Care also includes assistance with monitoring health status and physical condition, assistance with transferring, ambulation and use of special mobility devices.	Program description; policies and procedures. Program	Program description, Plan of Care, service notes documenting implementation of appropriate programming. Program		

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	behavioral needs must be	description;	description, Plan of		
	identified by the NC-SNAP and	policies and	Care, service notes		
	the person-centered-plan of	procedures	documenting		
	care must provide clear		implementation of		
	documentation and justification		appropriate		
	of the need for enhanced		programming, copy		
	personal care.		of NC-SNAP.		
е	The results of the application of	Program	Program		
	the NC-SNAP must result in an	description;	description, Plan of		
	index score that places them in a	policies and	Care, service notes		
	level 3 or 4 of the statewide	procedures.	documenting		
	utilization review guidelines.	'	implementation of		
	(Having a SNAP index score that		appropriate		
	places a person in a level 3 or 4		programming, copy		
	will not automatically require		of NC-SNAP.		
	enhanced personal care.)		S. 110 S. II II .		
f	There must be clear justification	Program	Program		
	outlined within the Plan of care of	description;	description, Plan of		
	the need for enhanced level of	policies and	Care, service notes		
	Personal Care.	procedures.	documenting		
	r orderial dator	procedured	implementation of		
			appropriate		
			programming, copy		
			of NC-SNAP.		
5	Service Limitations:		01110 011711 .		
a	Enhanced Personal Care	Program	Program		
	Services do not include medical	description;	description, service		
	transportation and may not be	policies and	notes documenting		
	provided during medical	procedures.	implementation of		
	transportation and medical		appropriate		
	appointments.		programming.		
b	Individuals who live in licensed	Program	Program		
	residential facilities, alternative	description;	description, Plan of		
	family living (AFL) homes,	policies and	Care,		
	licensed foster care homes or	procedures.	and service notes		
	unlicensed alternative family living		documenting		
	homes serving one adult may not		implementation of		
	receive this service. See		appropriate		
	Glossary for AFL definition. (See		programming.		
	Glossary for definition of AFL)				
С	Limitations: These services may	Program	Program		
	not be provided on the same day	description;	description, Plan of		

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	that the person receives regular Medicaid Personal Care Services,	policies and procedures.	Care, and service notes documenting		
	a Home Health Aide visit, or		implementation of		
	another substantially equivalent		appropriate		
	service.		programming.		
(d This service may not be provided	Program	Program		
	at the same time of day that a	description;	description, Plan of		
	person receives:	policies and	Care,		
	Adult Day Health	procedures.	and service notes		
	Day Supports		documenting		
	 Home and Community 		implementation of		
	Supports		appropriate		
	 Home and Community 		programming		
	Supports				
	 Individual and Caregiver 				
	Training				
	Personal Care				
	 Specialized Consultative 				
	Therapy				
	Respite Care				
	Supported Employment				
	 Transportation 				
-	e Enhanced Personal Care	Program	Program		
	Services may be provided in a	description;	description, copy of		
	licensed day setting if the Plan of	policies and	approved Plan of		
	Care clearly reflects significant	procedures.	Care reflecting the		
	physical limitations that require a		need for Personal		
	primary focus on personal care		Care in a licensed		
	needs in the licensed day setting.		day setting, and		
			service notes		
			documenting		
			implementation of		
			appropriate		
			programming.		
(6 Documentation Requirements				
á	a Date of service, duration of	Service	Evidence of		
	service, task performed, signature	Record; Policy	documentation		
	are required daily to reflect the	and Procedure	according to		
	service. Grid or daily note may	Manual	Service Records		
	be used.		Manual.		

Date Reviewed: